



Non-Profit Organization Application

I. Event Information

Phoenixville Blues Festival is a day of blues music, food, vendors, and fun for all ages. Full event information, including Band Lineups, Sponsors, What to Expect, and Pre-Party Information can be found at www.pvilleblues.org.

II. Application & Payment Information

Concessions, Hand-made Craft/Art Vendors, and Non-Profit Organizations are invited to apply to participate in the Phoenixville Blues Festival. To apply to participate, please submit pages two (2) and three (3) of this document by email to info@pvilleblues.org, or in person to the Phoenixville Regional Chamber of Commerce, located at 171 E. Bridge Street in downtown Phoenixville.

There is no cost to participate as a Non-Profit Organization.

Completed applications and any applicable fees are due by **Friday, July 29**. Submission of your application does not guarantee acceptance into the event. All applicants will be notified via email of their participation status.

III. Event Set-Up Information

On the day of the event, approved participating Non-Profit Organizations will be permitted to begin on-site set-up at 10:00am. All approved participants must be set up and ready to begin no later than 11:00am

All approved participants must provide all tents, chairs, booths, and equipment required for their set-up. **NO Electricity will be provided.** Participants are permitted to sell/distribute food/items as agreed upon with the Blues Festival Organizers. If any participant would like to add an item to their menu, sales list, or distribution list – please contact the Blues Festival Organizers at info@pvilleblues.org *prior* to the event.

The event runs from 12:00pm to 10:00pm. You cannot leave your location unattended during the hours that you are vending. All participating organizations must begin breaking down at no later than 10:00pm. Participants will have access to the location for 1 hour after the Event's conclusion to break down and vacate their space. Participants will leave their location clean of trash and substantially in the condition it was before it was occupied.

IV. Participant Conduct

Phoenixville Blues Festival participants are reminded to act in a friendly, courteous manner to all event visitors, staff, volunteers, and fellow participants. Participants are encouraged to let Blues Festival staff and volunteers know of any questions or concerns throughout the event.

Participants may not announce the availability of goods to be vended while not within the confines of the vendor's location. No loud music, noise, or sound amplification devices may be used by Participants at their location.

Terms and Conditions:

By signing and submitting this application, the Non-Profit Organization Applicant agrees to abide by the guidelines and decisions of the Phoenixville Blues Festival organizers, employees of the Phoenixville Regional Chamber of Commerce and The Borough of Phoenixville, and all other representatives of the Phoenixville Blues Festival.

(Please read the following items, and sign at the bottom of the page to acknowledge your agreement):

1. Filing this application does not guarantee space at the Phoenixville Blues Festival. The Applicant will receive a confirmation from the Blues Festival Organizers notifying them of their ability to participate.
2. Approved Non-Profit Organizations will be allowed to begin on-site set-up at 10:00am, and must be in their designated space and ready to begin no later than 11:00am.
3. Approved Non-Profit Organizations will provide all tents, chairs, booths, and equipment required for their services.
4. Approved Non-Profit Organizations will not vend any goods or services, other than those described in their application, at and during the event without the Blues Festival Organizers' expressed consent.
5. Staff of Approved Non-Profit Organizations may announce the availability of the goods to be vended only while they are within the confines of the vendor's location.
6. Staff of Approved Non-Profit Organizations will be clothed and groomed in a clean, neat fashion and will conduct themselves in an orderly fashion.
7. No loud music, noise, or sound amplification devices may be used at Non-Profit Organizations locations.
8. All participants will have access to the location for up to 1 hour after the Event's conclusion to dismantle and remove all things brought to the location.
9. Approved Non-Profit Organizations will leave the location clean of trash and substantially in the condition it was before it was used.
10. All Applicants and Approved Non-Profit Organizations hereby agree to indemnify and hold harmless the Phoenixville Blues Festival, its organizers, affiliated organizations, and all other representatives of the Phoenixville Blues Festival against any damages or claims that may arise in connection with the Non-Profit Organization's presence at the Event and the Non-Profit Organization's activities of any kind.

I understand that I am required to stay for the entirety of the event, unless otherwise determined by Blues Festival Event Organizers.

Signature of Applicant

Date