



Concessions Application

I. Event Information

Phoenixville Blues Festival is a day of blues music, food, vendors, and fun for all ages. Full event information, including Band Lineups, Sponsors, What to Expect, and Pre-Party Information can be found at www.pvilleblues.org.

II. Application & Payment Information

Concessions, Hand-made Craft/Art Vendors, and Non-Profit Organizations are invited to apply to participate in the Phoenixville Blues Festival. To apply to participate, please submit pages two (2) and three (3) of this document by email to info@pvilleblues.org, or in person to the Phoenixville Regional Chamber of Commerce, located at 171 E. Bridge Street in downtown Phoenixville.

Payment can be submitted by check, payable to the **Steel City Blues Society**, mailed to the following P.O. box. Payment submitted through any other means will not be accepted.

P.O. Box 553
Phoenixville, PA 19460

Completed applications and any applicable fees are due by **Friday, July 29**. Submission of your application does not guarantee acceptance into the event. All applicants will be notified via email of their participation status.

III. Licensing and Permits

All Event Concessions must be compliant and registered with the Chester County Health Department. Please contact Dan Caprio, Chester County Health Specialist, directly at 610-344-4462 at least 5 days before the event to complete this information. We strongly advise that all Event Concessions complete this process at least a month prior to the event.

Please refer to the Chester County Health Department's Temporary Food Events Guidelines at <http://pa-chestercounty.civicplus.com/index.aspx?NID=886> for additional information.

IV. Event Set-Up Information

On the day of the event, approved participating Concessions will be permitted to begin on-site set-up at 9:00am. All approved participants must be set up and ready to begin no later than 11:00am. Necessary inspections for Concessions will begin no later than 10:00am

All approved participants must provide all tents, chairs, booths, and equipment required for their set-up. **NO Electricity will be provided.** Participants are permitted to sell/distribute food/items as agreed upon with the Blues Festival Organizers. If any participant would like to add an item to their menu, sales list, or distribution list – please contact the Blues Festival Organizers at info@pvilleblues.org *prior* to the event.

The event runs from 12:00pm to 10:00pm. You cannot leave your location unattended during the hours that you are vending. All participating organizations must begin breaking down at no later than 10:00pm. Participants will have access to the location for 1 hour after the Event's conclusion to break down and vacate their space. Participants will leave their location clean of trash and substantially in the condition it was before it was occupied.

V. Participant Conduct

Phoenixville Blues Festival participants are reminded to act in a friendly, courteous manner to all event visitors, staff, volunteers, and fellow participants. Participants are encouraged to let Blues Festival staff and volunteers know of any questions or concerns throughout the event.

Participants may not announce the availability of goods to be vended while not within the confines of the vendor's location. No loud music, noise, or sound amplification devices may be used by Participants at their location.



Reeves Park, Phoenixville
Saturday, September 10, 2016
12pm - 10pm

Event Concessions Application

<input type="checkbox"/> Food Truck / Large Item Concessions - \$200			<input type="checkbox"/> Small Item Concessions - \$100			
Last Name of Applicant		First Name of Applicant		Business Name		Tax ID
Mailing Address		Unit #	City	State	Zip Code	Contact Phone #
Email Address		Website		Facebook		Twitter
Set Up Space Required At Event				Special Needs / Requests at Event		

NOTE: The sale of alcoholic beverages is strictly prohibited.

Please provide a short description of your business. (Special Features, etc.)

Please attach a sample menu and provide a detailed description of what food can be found on your menu.

Food Trucks Must Provide the Following Information:

License Plate Number		Size of the Truck		Photo of Truck		
				(Please Attach)		
Company Year of Vehicle		Insurance Policy Number		Driver's License State		Driver's License Number

Terms and Conditions:

By signing and submitting this application, the Concessions Applicant agrees to abide by the guidelines and decisions of the Phoenixville Blues Festival organizers, employees of the Phoenixville Regional Chamber of Commerce and The Borough of Phoenixville, and all other representatives of the Phoenixville Blues Festival.

(Please read the following items, and sign at the bottom of the page to acknowledge your agreement):

1. Filing this application does not guarantee space at the Phoenixville Blues Festival. The Applicant will receive a confirmation from the Blues Festival Organizers notifying them of their ability to participate.
2. Approved Concessions must secure a valid Chester County license to serve food prior to the event. Information regarding securing this license are available on the information sheet page one (1). The Concessions' operation must be clean and orderly; and must comply with all applicable laws and regulations.
3. Approved Concessions will be allowed to begin on-site set-up at 9:00am. Necessary inspections for Concessions will begin no later than 10:00am. All participants must be in their designated space and ready to begin no later than 11:00am.
4. Approved Concessions will provide all tents, chairs, booths, and equipment required for their services.
5. Approved Concessions will not vend any goods or services, other than those described in their application, at and during the event without the Blues Festival Organizers' expressed consent.
6. Staff of Approved Concessions may announce the availability of the goods to be vended only while they are within the confines of the vendor's location.
7. Staff of Approved Concessions will be clothed and groomed in a clean, neat fashion and will conduct themselves in an orderly fashion.
8. No loud music, noise, or sound amplification devices may be used at Concessions locations.
9. All participants will have access to the location for up to 1 hour after the Event's conclusion to dismantle and remove all things brought to the location.
10. Approved Concessions will leave the location clean of trash and substantially in the condition it was before it was used.
11. All Applicants and Approved Concessions hereby agree to indemnify and hold harmless the Phoenixville Blues Festival, its organizers, affiliated organizations, and all other representatives of the Phoenixville Blues Festival against any damages or claims that may arise in connection with the Concessions' presence at the Event and the Concessions' activities of any kind.

I understand that I am required to stay for the entirety of the event, unless otherwise determined by Blues Festival Event Organizers.

Signature of Applicant

Date